

CALIFORNIA-PACIFIC ANNUAL CONFERENCE
THE UNITED METHODIST CHURCH
ANNUAL REPORT OF CLERGY MEMBER ON LEAVE OF ABSENCE

Name: _____

Address: _____
Street City State Zip

Home Phone: _____ Cell Phone: _____

E-mail Address: _____

District: _____

Conference Membership:

____ Deacon ____ Elder ____ Other _____
____ Provisional Membership ____ Full Membership

Last appointment served on what district: _____

Number of years on leave of absence (including this year): _____

Present occupation: _____

Do you desire to request an end to your leave of absence at the next session of the annual conference?
Yes _____ No _____ If yes, attach a statement outlining your reasons for this request.

Do you desire to request an extension of your leave of absence for the coming appointment year?
Yes _____ No _____ If yes, attach a statement outlining your reasons for this request.

Please attach a copy of your report to the charge conference regarding performances of ministerial duties.

Signature _____ Date _____

Submit copies of this form to:

1) **Bishop Grant J. Hagiya**
P.O. Box 6006
Pasadena, CA 91102
bishop@calpacumc.org

2) **District Superintendent of the District to which you are assigned**
East District – eastdistrict@calpacumc.org
Hawaii District – hawaiidistrict@calpacumc.org
North District – northdistrict@calpacumc.org
South District – southdistrict@calpacumc.org
West District – westdistrict@calpacumc.org

3) **Rev. Mark Ulrickson**
Conference Relations Chairperson
ConfRelations@bom.calpacumc.org

4) **Cathy Wilson**
Board of Ordained Ministry Administrative Coordinator
1720 E. Linfield Street
Glendora, CA 91740
Admin@bom.calpacumc.org

*** Note ***

1. Clergy members requesting an extension to their leave must do so by written request (§354.1).
2. Members seeking to end their leave of absence with an appointment by the bishop must submit their written request to the Board of Ordained Ministry and cabinet six months prior to the session of the annual conference (§354.11).
3. When clergy members do not request an extension of the leave of absence annually, or do not indicate willingness to itinerate at the end of the five-year period, provisions of location (§359) or the complaint procedures of §363 may be invoked.