

West District Union Grants

The West District Union usually allocates funds for Conditional Grants/Loans each year as part of the investments of assets budgeting process. The funds are provided from West District Union. These funds are administered by the West District Union (“WDU”) to provide grants and loans to the local church for physical improvements as described below. Repayment of the loans will be handled on a case by case basis.

Funds are granted for a specific project and will be paid out in a format common for construction loans (i.e., periodic draw-downs). The conditional grants/loans is secured with a Deed of Trust and Assignment of Rents as required by The Book of Discipline (Paragraph 2541) which requires approval by the local church Charge Conference, the pastor and the District Superintendent. Assistance is given to congregations which meet the requirements and submit the necessary paperwork to complete the process. The cost of recording the Deed of Trust with the appropriate County Recorder is paid by the WDU.

The request must be processed through the District Superintendent for their preliminary review and recommendation before the West District Union can give the matter consideration. The District Board of Church Location and Building may also be consulted.

Conditional grant/loans will be considered under the following circumstances: (1) projects or repairs required for health and safety or mandated by code requirements, where the local church is unable to provide all of the funds needed, and (2) provide supplemental funding for projects that are ready for implementation and additional funding is needed.

To request consideration for this funding, the applicant must submit a one page written application package, concisely addressing the items noted below. A copy of the application must

be sent to the District Superintendent and the WDU office, which will then forward the application on to the Grants and Executive Committee.

1. A description of the Project including time line for completion of the project (assuming the necessary cash is available).
2. Total cost of project based upon bids from three (minimum) licensed contractors.
3. Amount requested as a conditional donation. If this is a problem of deferred maintenance, please address what plan you have in place to address building maintenance needs in the future.
4. Amount church will contribute to project (or funding breakdown).
5. Comment on how the project furthers the church's ministry to make disciples for Christ and the compelling reason your project should be given apportionment funding.
6. Confirm payment of annual apportionments. (The full payment of apportionments is expected. If your apportionments were not paid in full over the past three years, please explain what plans the church has to improve payment record.)
7. A copy of the vesting deed for the church property, containing the trust clause required by Paragraph 2503 of the 2012 Discipline. If the trust clause is not in the Deed, it must be added (WDU can assist) prior to the disbursement of funds.

To assure consideration by the WDU, please allow 30days from the 1st of the month for the Executive Committee review in advance of the WDU meeting. Typically the West District Union Trustees meet four times a year, on the last Monday of January, April, July and October.
. Call the WDU office at 323-733-4100 for the next scheduled meeting date.