



# California-Pacific Conference

The United Methodist Church

**PARENTS' GUIDE TO ANNUAL CONFERENCE**  
33<sup>rd</sup> Annual Session of the California-Pacific Conference  
June 14 – June 17, 2017

## How to Register Your Child (for all children and youth)

Bringing or sending a minor to Annual Conference is a two-step process. Visit our website at <http://www.calpacumc.org/ac2017> and complete the following two forms:

- 1. Complete a Conference Registration form.** Be sure to sign up for Children's Annual Conference (day camp for nursery and elementary children), Youth (day camp for middle and high school youth), or the Youth Lay Member program (for voting youth Lay Members), as applicable.
- 2. Complete a Medical Authorization and Liability Release form** for your child or youth. **This form is required for all children & youth**, even if not participating in conference-sponsored programs.

## Youth Lay Members

Youth Lay Members elected at District Conference or by a local church may participate in the Youth Lay Member program organized by Cal-Pac Camps.

Youth Lay Members are invited to stay in Merriam Hall during the Session. They are provided with guidance on Annual Conference business by Conference Staff. No special sign-up is necessary. Request Merriam Hall during the registration process.

**Youth elected at District Conference** are subsidized by the Conference Session for 4 nights housing and a meal plan, if needed (no special events). Reserve these during the registration process but do not pay for them! The Registrar will credit your account and update you if any fees are due.

**Youth Lay Members elected by their local church** should arrange for payment via their sponsoring church.

**Contact:** Rev. David Berkey at [dberkey@calpacumc.org](mailto:dberkey@calpacumc.org).

**SUPERVISION IS REQUIRED BY CONFERENCE & UNIVERSITY**  
**Minors must be supervised by an adult at all time. Children and youth found without adult supervision may be detained by conference or university staff until their parents can be contacted.**

## REQUIRED MEDICAL AUTHORIZATION & LIABILITY RELEASE

An emergency medical authorization form and liability release must be on file with the Registrar for every child (ages 0-17) at the 2017 Annual Conference, whether the minor is participating in conference-sponsored programs or not. 18-year-olds registering as youth must also complete this form. The document is required by the Conference, the Conference insurer, and by the University of Redlands. A copy is kept in the Registrar's Office and a second copy is kept by conference staff working with children and youth.

This document can be completed online, with a copy transmitted to you by email. You can find a link to this form by going to our website at <http://www.calpacumc.org/ac2017>.

## Children's Annual Conference

This program provides a variety of age-appropriate activities for pre-school and elementary children. Located in Fairmont Hall, the Camp is coordinated by Rev. Camille Mattick of Simi Valley UMC. There is a **\$75.00** fee for registration for four days of childcare. This increase over 2016 reflects a longer schedule. If you are seeking care on a single day, please contact the Registrar Jennifer Gaylord at 626-755-5751 or [jgaylord@calpacumc.org](mailto:jgaylord@calpacumc.org).

Lunch is included if the child is registered for a lunch segment. If your child requires a special diet, please provide snacks and lunch for them. Advise the staff of food allergies and restrictions.

Families who have pre-registered and pre-paid may take their children directly to Fairmont Hall when Children's Annual Conference begins. Please be sure children have their name badges, even if they are too young to wear them. Possession of the child's name badge is proof that all paperwork is complete. **Parents of young children: Please provide appropriate diaper supplies if needed.**

The schedule is:

### Wednesday June 14, 2017

- Wednesday Lunch: 11:00 AM - 3:00 PM (Orders Covenant Session)
- Wednesday PM: 3:00 PM - 5:00 PM (Opening Worship)
- Wednesday Night: 6:45 PM - End of Clergy & Laity Sessions

### Thursday June 15, 2017 & Friday June 16, 2017 & Saturday June 17, 2017

- AM Session: 8:00 AM - 11:45 AM
- Lunch: 11:30 AM - 1:30 PM
- PM Session: 1:15 PM - 5:00 PM or End of Session
- Worship @ Night: 6:30 PM - End of worship

**Contact:** Rev. Camille Mattick at [newmattick@gmail.com](mailto:newmattick@gmail.com).

## Nursing Mothers

If you are seeking private space for nursing during the Session, the Children's Annual Conference Staff in Fairmont Hall can provide you with a quiet place to nurse. Please provide your own supplies.

## Youth Camp

Youth Camp @AnnualConference provides a safe and welcoming space for all non-voting youth ages entering 6<sup>th</sup> grade to graduating 12<sup>th</sup> whose parents/guardians are registered and on campus for Annual Conference. Participants meet on Wednesday from 1:15 PM – 5:00 PM and on Thursday to Saturday from 8:00 AM – 11:30 AM & 1:15 PM – 5:00 PM.

There is a registration fee of **\$75** regardless of when youth attend. Meals are not included. Families who have pre-registered and pre-paid may take their youth directly to Youth Camp in Grossmont Hall when it begins. Please be sure youth have their name badges. Possession of the name badge is proof that all paperwork is complete.

**Contact:** Rev. Camille Mattick at [newmattick@gmail.com](mailto:newmattick@gmail.com).